

GEELONG SNOOKER & BILLIARDS ASSOCIATION INCORPORATED

CONSTITUTION

Article 1 - Interpretation:

1.1 In these articles unless the contrary intention appears:-

“affiliate” means any body or organization affiliated to the Association in accordance with these articles:

“Association” means the Geelong Snooker & Billiards Association Incorporated;

“the game” means any recognized game played on a billiard table or any table which resembles a billiard table;

“Board means the Board of Management of the Association;

“financial year” means a year ending on the 31st of December;

“Full member” means a Full Member of the Association as defined in Article 4.2.1 and shall where the context permits, include a “Life Member” as defined in Article 4.2.3;

“General Meeting” means an Annual General Meeting or an Extraordinary General Meeting convened pursuant to these Articles;

“membership year” means a year ending on the 31st of December;

“notice” means any communication in writing;

“the Act” means the Association’s Incorporation Act 1981 and Regulations made under the Act.

1.2 Words or expressions contained in these Articles shall be interpreted in accordance with the provisions of the Acts Interpretation Act 1958 and the Act as in force from time to time.

Article 2 - Name and Location:

2.1 The name of the incorporated association is “Geelong Snooker & Billiards Association Incorporated”.

2.2 The location of the headquarters for the Association and its mailing address shall be respectively as is determined from time to time by the Board.

Article 3 - Objects:

3.1 The objects in general of the Association are to promote, foster, encourage and stimulate interest in the game, and to endeavor to maintain a high standard of science and sportsmanship in the playing of the game. In furtherance to take any action considered desirable by the Board.

3.2 To determine any difference arising between players with regard to the interpretation of any rules of the game and to take all such steps as the Association may deem necessary for enforcing a correct interpretation of any such rules and to prevent any infringement thereof or the introduction of improper methods or practices in the game and to protect the game, the players, and the public from abuse thereby.

3.3 To organize funds by yearly membership fees, affiliation fees, donations, advertising fees and match fees, and render monetary assistance if considered advisable for the welfare of persons connected with the game.

Article 4 - Membership:

4.1 Membership shall be open to all whose names have been submitted for acceptance by the Board. No restrictions shall be placed on any person by virtue of race, sex, religion or political beliefs but acceptance shall be subject to a majority vote by the Board of members present and voting when the names are submitted. The Board shall not be obliged to divulge any reason for non acceptance.

4.2 Members shall be divided into the categories of Playing Member, Ordinary Member, Honorary Life Member and Honorary Member, and these categories shall be defined as follows:-

4.2.1 PLAYING MEMBER

Means registered players of affiliated clubs.

4.2.2 ORDINARY MEMBER

Means members being registered not as a competitive player.

4.2.3 HONORARY LIFE MEMBER

At the A.G.M. and on the recommendation of the Board, the members may appoint an Honorary Life Member in appreciation of services rendered, provided that not more than one Honorary Life Member is appointed each year.

4.2.4 HONORARY MEMBER

Notable citizens, visitors, interstate, overseas visitors and others may be granted Honorary membership by the Board.

4.3 The Secretary shall keep and maintain a register of membership in which shall be entered the full name, address, category and date of entry of the name of each member and the register shall be available at reasonable times for inspection by members at the address of the Secretary.

4.4 The amount of affiliation fees, membership subscription and any other amount necessary for the control and management of the Association shall be determined by the Board.

Article 5 - Organization:

5.1 The organization of the Association shall consist of a Board of Management. Additional Committees may be appointed by the Board as required.

5.2 The above mentioned categories in the organization shall be defined as follows:-

5.2.1 BOARD OF MANAGEMENT

The Board shall consist of five financial members of the Association elected at the A.G.M. and shall be responsible for the overall management of the Association and may, subject to these articles and the Act, exercise all such powers and functions as may be exercised by the Association other than those powers and functions that are required by the Articles to be exercised by a General Meeting of the Association

5.2.2 SUB COMMITTEES

The Board shall have power to appoint Sub-Committees as required. Such Sub-Committees must include one member of the Board. No financial liabilities whatsoever shall be incurred by any Sub-Committee binding on the Association.

Article 6 - Duties:

6.1 The duties of the following persons shall include:-

6.1.1 THE PRESIDENT shall be the Chief Executive Officer of the Association. He shall convene and where practicable, attend all General Meetings and Board Meetings and ensure that a quorum is present and that the proceedings are conducted with decorum, are within the limits of this constitution and that they comply with the Rules of Debate. In his absence or by his direction, he may arrange for his control of a meeting to be delegated.

6.1.2 The VICE PRESIDENT shall where practicable attend all meetings and in the absence of the President, or by his direction, shall take the Chair. Where both the President and Vice President are absent from a Meeting, and provided there is a quorum, a Chairman shall be elected by those present.

6.1.3 THE SECRETARY shall be the chief operative officer of the Association. He shall where possible attend all meetings. Receive and under the general supervision of the President, conduct all correspondence on behalf of the Association. He shall record and duly enter into the Minute Book, all details of the transactions of all Board meetings and present those minutes for subsequent confirmation. He shall keep and maintain all administrative records, have custody of all books, documents, securities, etc. of the Association. He shall perform such other duties as the Association may from time to time reasonably require.

6.1.4 THE TREASURER of the Association shall collect and receive all moneys due to the Association and make all payments authorized by the Association and shall keep correct accounts and books showing the financial affairs of the Association with full details of all receipts and expenditure connected with the activities of the

Association. The accounts and books referred to shall be available for inspection by the members.

- 6.1.5 THE STATISTICIAN shall be responsible for the records of all matches played, including a record of performance by each player. He will keep the Treasurer informed of all matters relating to the registration of players.

Article 7 - Meetings

- 7.1 The meetings conducted by the Association shall be as follows:-

7.1.1 ANNUAL GENERAL MEETING

The Annual General Meeting (AGM) shall be held in the month of January on such a day as may be fixed by the Board. The ordinary business of the Annual General Meeting shall be:-

- (a) to confirm the minutes of the last Annual General Meeting and of any General Meeting held since that meeting;
- (b) to receive from the Board reports upon the transactions of the Association during the last preceding financial year;
- (c) to elect members of the Board; and
- (d) to receive or consider the statements submitted by the Association in accordance with Section 30(3) of the Act.

The Annual General Meeting may transact Special Business of which notice is given in accordance with these articles.

7.1.2 BOARD MEETINGS

Regular Board meetings shall be held on such days as may be fixed by the Board. Special Meetings if required shall be called by the President.

7.1.3 EXTRAORDINARY MEETINGS

An Extraordinary Meeting shall be convened by the President or acting President whenever he thinks fit but shall be called within a reasonable time after receipt of a petition signed by not less than three (3) financial members. Where an extraordinary General Meeting is called on petition one of the signatories shall introduce the subject and move the motion.

- 7.2.1 The Secretary of the Association shall at least fourteen (14) days before the date fixed for holding a General Meeting of the Association cause to be sent to each Member of the Association at his address appearing in the register of members, a notice by pre-paid post stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

- 7.2.2 No business other than as set out in the notice convening the General Meeting shall be transacted at the General Meeting.

- 7.2.3 A member desiring to bring any business before a General Meeting may give

notice of that business in writing to the Secretary, who shall include that business in the notice calling the next General Meeting after receipt of the notice subject to the Secretary being reasonably able to comply with Article 7.2.1.

- 7.2.4 All business that is transacted at an Extraordinary General Meeting and all business that is transacted at the Annual General Meeting with the exception of that specially referred to in these articles as being the ordinary business of the Annual General Meeting shall be deemed to be Special Business.

Article 8 - Quorums:

- 8.1 The quorum for a General Meeting shall be representation from at least four (4) affiliated clubs and for a Board Meeting a minimum of three (3) members.
- 8.2 No item of business shall be transacted at a General Meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering that item.

Article 9 - Elections:

- 9.1 The Board shall be elected annually at the A.G.M. and hold office until the completion of the next A.G.M. and be responsible for all Association affairs.
- 9.2 The Board shall consist of five (5) financial members of the Association and shall be elected in the following order:-

President, Secretary, Treasurer, Statistician, Vice President. Ideally each member should be a representative of a different club.
- 9.3 Nomination for one or more of the various offices shall be made on the prescribed form and submitted to the Secretary signed by the proponent, seconder and nominee, seven (7) days prior to the date of the A.G.M.
- 9.4 In the event of there being fewer nominations than vacancies, those who have been nominated shall be elected, if in accordance with 9.2, and nominations for the remaining vacancies shall be received at the General Meeting.

Article 10 - Voting:

- 10.1 With the exception of ballots and Special Resolutions voting at meetings shall be carried on a show of hands.
- 10.2 Voting for election of officers shall be by ballot and voting papers will be distributed to members present. The President shall appoint scrutineers for such ballots.
- 10.3 No person who attends a Board Meeting who is not an elected Board member shall be eligible to vote on decisions of the Board nor be included in a count for a Board Quorum.
- 10.4 At General Meetings, unless the President vacates the chair and takes place in the

debate, he shall not vote on any motion. At Board Meetings the President shall be entitled to vote on any motion. At any meeting where the number of votes cast for and against is equal, the Chairman shall have a casting vote.

10.5 A Special Resolution at a General Meeting shall be confined to full members present when the vote is taken and shall be passed by not less than three fourths of such members of the Association entitled to do so. Proxy votes shall not be permitted.

10.6 Financial members only may vote at the A.G.M.

Article 11 - Vacancies:

11.1 The position of a member of the Board shall be declared vacant if the member:-

11.1.1 becomes bankrupt, is convicted of a felony, in the opinion of the Board commits a serious misdemeanor or for health reasons becomes incapable of continuing in office;

11.1.2 absents himself for three (3) continuous meetings without obtaining leave of absence;

11.1.3 by notice in writing resigns from office; or

11.1.4 is removed from office by the vote of an Extraordinary General Meeting.

11.2 Subject to article 9, casual vacancies resulting from the above, or any other reason, shall be filled by resolution of the Board.

Article 12 - Disciplinary Action:

12.1 The conduct of any member, whether on Association premises or not, which is considered to be disadvantageous to the Association or the game in general, or is a breach of the Association Articles of Constitution or Rules, shall be investigated by the Board, and if proven the Board shall take such disciplinary action as it thinks fit. Any member subject to such disciplinary action shall be permitted to present his defense before such action is taken. The decision taken by the Board shall be final and all communications to or from the Association shall be absolutely privileged in law.

12.2 Any member reporting any misdemeanor by another member shall do so in writing and such correspondence shall be kept confidential within the Board.

Article 13 - Financial Status:

13.1 Subject to Article 4, payment of the annual subscriptions for membership shall entitle the person so paying to be a member for the membership year.

Article 14 - Affiliation:

14.1 The Board may approve either unconditionally or conditionally the affiliation to

the Association of any body and upon such approval that body shall thereupon become an affiliated body subject to such conditions (if any) that the Board may impose.

- 14.2 In addition to any other conditions which the Board may impose upon any particular affiliation, the following conditions shall apply to each affiliation:-
- 14.2.1 The Affiliate shall pay within twenty eight days of being called upon by the Board to do so all fees, levies, contributions, subscriptions, monetary calls and other payments as the Board may from time to time require of the Affiliate.
- 14.2.2 That the Affiliate will observe and comply with all rules and regulations of the Association.
- 14.2.3 That the Affiliate will ensure that nothing in its Constitution is in conflict with the Constitution of the Association and that the Affiliate will not cause or permit any amendment to its Constitution which could create such conflict.
- 14.2.4 That the Affiliate will not conduct itself nor cause or permit any of its members to conduct themselves in contravention of the Constitution of the Affiliate or the Constitution of the Association or any Rules, Regulations or by-laws of the Association.
- 14.2.5 The Board may at any time and with or without assigning any reason therefor, cancel any affiliation without any obligation to refund all or part of any affiliation fees paid before the expiry of the term thereof, or refuse or decline renewal of any affiliation.

Article 15 - Annual Reports:

- 15.1 The President's Annual Report and a copy of both the audited Balance Sheet for the last financial year and any commitment of expenditure to be set against current funds, shall be made available to members at or before the Annual General Meeting. One or more Auditors shall be appointed by the Board to certify the accuracy of the Balance Sheet.

Article 16 - Additions and Amendments:

- 16.1 Subject to the provisions of the Act, any alteration of, or addition to these articles of Constitution and statement of purposes of the Association shall be made by a special resolution passed at a General Meeting with the proviso that such alterations and amendments be foreshadowed by a notice, specifying the intention to propose the resolution as a special resolution, given at a previous board meeting, and that members receive at least twenty one (21) clear days notice of such proposal.
- 16.2 Special resolutions are to be dealt with before the Election of the Board and if such resolutions are accepted they shall become effective immediately.
- 16.3 There shall be Rules of the Association which shall be revised or amended by the Board at such times and to such purposes as it considers necessary.

Article 17 - Book Inspection:

- 17.1 Any financial member of the association may inspect books, documents and securities of the Association in conjunction with the Secretary by giving written notice fourteen (14) days prior to any such inspection with the exception of minutes of Board Meetings which shall be privy to Board Members.

Article 18 - Cheques:

- 18.1 All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by two members of the Board.

Article 19 - Resignations:

- 19.1 A member or affiliated body may resign by notice in writing to the Secretary, but shall be liable for any fees, annual subscriptions or debts due and unpaid at the date of resignation.
- 19.2 A member or affiliated body, having resigned, may not be eligible for re-admittance to the Association for 28 days following the resignation.

Article 20 - Honoraria:

- 20.1 By resolution at an A.G.M. honoraria may be awarded for services actually rendered.
- 20.1.1 Payment of any honoraria may not be made earlier than the first meeting of the Board following the A.G.M.
- 20.1.2 The payment of any indebtedness incurred by the Association has precedence over the payment of honoraria.

Article 21 - Donations:

- 21.1 Donations received shall be merged in the general fund and distributed as the Board may decide, unless a special request has been made by the donor that the gift shall be retained for a specific reason. Such request shall be adhered to wherever possible.

Article 22 - Audit:

- 22.1 The accounts of the Association shall be examined and the correctness of the balance sheet ascertained and certified by an Auditor or Auditors who shall be appointed at each A.G.M. and shall hold office until the next A.G.M.

Article 23 - Trustees:

- 23.1 At any time that security is given over the property and assets of the Association it shall be executed by Trustees appointed by the Board and shall bind them to the extent of the property and assets held by them for the Association and not personally.

Article 24- Dissolution:

- 24.1 If upon the winding up or dissolution of the Association there remains after the satisfaction of all debts and liabilities any property whatsoever, the same shall not be paid to or distributed among the members of the Association but shall be given or transferred to some other institution or institutions having objects wholly or in part similar to the objects of this Association, such institutions to be determined by the members of the Association at or before the time of dissolution, and in default thereof by the Chief Judge in the Supreme Court of Victoria.

Article 25 - Seal:

- 25.1 The Common Seal of the Association shall be kept in the custody of the Secretary.
- 25.2 The Common Seal shall not be affixed to any instrument except by the authority of the Board and the affixing of the Common Seal shall be attested by the signatures of two members of the Board.

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(Auth. Art. 16/3)

1. Application:

These by-laws are made under the authority of Article 16 of the Constitution.

2. Definitions:

- Association - The Geelong Snooker & Billiards Association.
- V.A.B. & S.A. - The Victorian Amateur Billiards & Snooker Association.
- A.B. & S.C. - The Australian Billiards & Snooker Council
- B.& S.C.C. - The Billiards & Snooker Control Council.
- Draw - The programme of matches or games scheduled to be played between teams or individuals.
- Season - The period occupied by the inter-club matches and finals for either billiards or snooker.
- Match - The total number of games played between two sides or two players at any one engagement.
- Game - One game of billiards or snooker between two players.
- Board - Board of Management of the Association.

3. Teams - Entry & Status:

- (1) Prior to the commencement of each season, team entries will be called for by a nominated closing date.
- (2) Teams received after the nominated closing date shall not, without the approval of the Board, be accepted.
- (3) Teams shall be constituted of a minimum of four players.
- (4) The complete number of teams entered in a draw may, subject to the Board's discretion, be divided into Divisions or remain as one group.
- (5) The Board retains the right to restrict any team or individual player to a particular Division or placement within a group in a given season.

4. Team Lists:

- (1) Team lists nominating each eligible player and their particular playing position on the night are to be completed prior to the commencement of any match.
- (2) To be eligible a player must be registered and financial with the Association on the night of their second match.

5. Starting Times & Order of Play:

- (1) The matches nominated at positions one (1) & three (3) on a team list are to commence by 7:00pm.
- (2) The matches nominated at positions two (2) & four (4) on a team list are to commence on the respective completion of those matches nominated on the team sheet as one (1) & three (3).
- (3) Any match not having commenced within fifteen (15) minutes of the scheduled starting time shall be declared a walkover in favour of a nominated player presenting for play.

6. Draw:

- (1) Prior to the commencement of each season a draw shall be prepared, and fixture books distributed to all concerned, as soon as possible after printing.
- (2) Wherever possible the draw shall be arranged so as to permit each team to meet twice in a complete home and away series.
- (3) The Board has a discretionary power to vary the arrangement of any draw prior to, or throughout a given season.

7. Dress Standards:

- (1) The acceptable standard of dress is taken to be dark or light coloured dress slacks, dress shoes, plain coloured shirt or TEAM/CLUB logo polo shirt or dress blouse complementing female attire, with ties being optional for home and away matches.
- (2) Bow ties shall be optional for competitors during individual and teams finals events. Match referees shall wear a bow tie for all individual and teams finals events.
- (3) The following items of dress are not acceptable at any time- (a) workwear of any type, jeans, shorts, track suit components, polo neck jumpers, T-shirts, shirts without collars, thongs, sandals, striped footwear; or (b) any other item of dress deemed unacceptable by the Board.
- (4) A player contravening the standard of dress as set down by the Board can be requested to conform or the team concerned may be penalized-
 - (a) in the conduct of a snooker match, three (3) frames; or
 - (b) in the conduct of a billiards match, two (2) match points.
- (5) A member of the Board, or an opposing captain may lodge a complaint on the score-sheet regarding an infringement of dress rules.

8. Condition of Tables & Equipment:

- (1) Games played under the jurisdiction of the Association shall be played on tables and with equipment that meet with the requirements of the Association.
- (2) Tables shall be kept clean, the cloth brushed and the nap laid, cushions and pockets must be in good repair, and the spots and baulk line correctly located and clearly discernible.
- (3) Table speeds shall be between 3^{1/2} and 4^{1/2} lengths. Additional equipment such as scoreboards, long cues and rests shall be in good repair.
- (4) Balls as recommended by the Association shall be used.
- (5) The Board may revoke affiliation of any Club not complying with the foregoing requirements of this by-law.
- (6) No host club player is permitted to play on any match table after 6:30pm on the night of match play.
- (7) A visiting player shall be permitted to play several shots to gauge the pace of the table.

9. Playing Nights:

- (1) Matches shall be played on the night notified in the published fixture promulgated prior to a particular playing season.
- (2) The draw shall be arranged so as to avoid wherever possible, the scheduling of any match on a proclaimed holiday or night of a Club's Annual Meeting.
- (3) Team captains being in agreement may, where a matter is beyond their control, apply to a Board member for permission to re-schedule a playing night.

10. Score Sheets & Match Fees:

- (1) Official score sheets shall be used to record the result of all matches.
- (2) Match fees as prescribed shall be collected on the night of play of all home and away matches for each of eight nominal playing positions.
- (3) Official score sheets along with match fees and other monies belonging to the Association must be sealed and deposited at the clubrooms designated for the receipt of such items.
- (4) The home team shall be responsible for compliance with the foregoing requirements of this bylaw.
- (5) A breach of the requirements of this bylaw may, at the discretion of the Board, be penalized with a loss of all or part of the match points accumulated on the night.
- (6) Where a walkover is conceded the responsible team shall pay a match fee for each of those nominal positions affected by the walkover.
- (7) The prescribed match fee is currently set at \$5.00

11. Match Rules:

- (1) Subject to paragraph (2) the current rules of the B. & S.C.C. shall be used for all games played under the control of the Association.
- (2) The Board may set local pennant rules.
- (3) Snooker Matches:
 - (a) a snooker match shall consist of twelve (12) frames with each player pair nominated on the team sheet contesting three (3) frames that are to be played consecutively;
 - (b) one (1) match point will be awarded to team winning at least two of the three frames played; and

(c) a frame must be conceded where a player in-

- (1) Division 1 or Division 2 is more than 36 points behind on the brown ball or needs more than 2 snookers (14 points) and all the remaining balls to win after the brown; or
- (2) Division 3 is more than 29 points behind on the brown ball or needs more than 1 snooker (7 points) and all the remaining balls to win after the brown.

(d) (Foul & Miss Rule) If a player snookered fails to make contact with the ball he/she was trying to hit IT IS AN AUTOMATIC FOUL AND MISS. World snooker rules still apply i.e foul snooker/free ball exists, etc.

If the ball is asked to be 'put back' and the player misses again on the second attempt - there will be NO FOUL and MISS - just a FOUL & the cue ball cannot be 'put back' again. The opponent may then elect to choose from one of the following two options:

- 1) Playing the cue ball from where it lays (normal snooker rules apply ie foul snooker/free ball still exists)
- or
- 2) Make the opponent play from where the cue ball stopped.

(e) NO electronic device or mobile phone can be used by a competitor during their match - this will result in an automatic '7 point foul' AND a change of turn if they were in control of table.

(f) The home team is responsible to provide the secretary with an electronic copy of the match score sheet on the night of play. Failure to do so will result in a 3 frame penalty for Snooker and a 1 match penalty for billiards.

(4) Billiards Matches:

- (a) a billiards match shall consist of four games with each player pair nominated on the team sheet contesting one (1) game;
- (b) subject to by-law 17, two (2) match points will be awarded to a player having the highest score at the conclusion of a game;
- (c) in the event of scores being level when a game is concluded, one (1) match point will be awarded to each player of the tied game; and
- (d) the following restrictions shall also apply-
 - (1) a game shall commence on setting the time piece to signal the expiration of 75 minutes;

- (2) a game shall be concluded when the time piece signals the expiration of 75 minutes;
 - (3) a stroke not having been completed before the conclusion of a game, shall not count toward a player's score.
- (5) The home team shall provide a suitable time piece.

12. Match Officials:

- (1) In all home and away match the host club shall provide a competent referee who may optionally be assisted by a marker.
- (2) In any finals or individual events referees and markers may be appointed by the Board.
- (3) Subject to paragraph (5) an appointed game referee has sole responsibility for all decisions made throughout a game.
- (4) The decision of a referee shall be final.
- (5) A referee may, in arriving at a decision, have regard to advice or comment that provides improved knowledge or understanding of a matter that is relevant to his immediate responsibility.

13. Walkovers:

- (1) Where a walkover is conceded the responsible team shall pay a match fee for each of those nominal positions affected by the walkover.
- (2) In any match, a walkover must correspondingly be allocated in the respective order of 4, 3, 2 & 1.
- (3) The match points awarded for a walkover shall, subject to sub-paragraph (c), be-
 - (a) in a snooker match, one (1) match point for each match conceded to a walkover; or
 - (b) in a billiards match, two (2) match points plus the prescribed penalty table score for each game conceded to a walkover; and
 - (b) the Board has discretionary power to vary the number of game points awarded in any one match, resulting from a walkover.
- (4) In the event of a walkover the prescribed penalty table score is-
 - (a) in Division 1. - 250 points;

- (b) in Division 2. - 200 points;
- (c) in Division 3. - 150 points.

14. Promotion & Relegation:

- (1) Pennant winners and the runner-up teams in Divisions 2 or Division 3 may be promoted to the next Division.
- (2) A team being placed in any of the lower two positions at the end of a home and away season in Division 1 or Division 2 may be relegated to the next Division.
- (3) A decision to either promote or relegate any team shall lie with the Board.

15. Player Transfers:

- (1) A player, at the commencement of a membership year, may elect to play with a Club of his own choosing.
- (2) Following the commencement of a membership year, a player transfer may take effect where-
 - (a) an application has been:
 - (1) signed by a player and both Delegates of the nominated Clubs;
 - (2) submitted to the Board on an approved form;
 - (3) approved by the Board; and

ten (10) calendar days have elapsed following approval being granted by the Board.
- (3) A Player having played for one team in two (2) or more matches in a current season may not, without approval from the Board, play in any other team in that same Division.

A player having played three (3) matches in a Division may not, without approval from the Board, play in a lower Division.

- (4) No player is permitted to play in more than one team in any one Round.
- (5) A team may, through any infringement of this by-law in either a home and away match or finals event, be penalized all match points that have been accumulated by an ineligible player.

16. Conduct of Finals:

- (1) The home and away series will be played in accordance with the published draw at the conclusion of which suitable venues will be chosen for the finals

series where ever possible ensuring that none of the competing teams plays at home, unless they are from the same Club and have requested to play at home.

- (2) The Board has the discretion to determine the format of the finals series and that format shall be published in the draw issued at the commencement of the playing season.
- (3) The finals series shall be conducted in accordance with the following rules-
 - (a) Subject to By-law 16(2) the finals are to be contested by the top three or four teams as determined.
 - (b) In the case of all teams competing in one group, the top four teams will contest the Division 1 finals, the next four teams will contest the Division 2 finals, and the remaining teams may, subject to approval from the Board, contest the Division 3 finals.
 - (c) Where at the end of a home and away season two or more teams tie in the number of match points won, their relative status will be decided-
 - (1) in the case of snooker, the greater number of percentage recorded throughout the season; or
 - (2) in the case of billiards, the higher team table score accumulated throughout the season.
 - (d) In the event of a tie in any snooker finals (i.e. opposing teams having the same number of matches won at the end of their matches) the team winning most frames shall be declared winner, when both the match points frames are tied, the two players who are named on the score sheet as No. 1 player for their Club on that night shall play one (1) frame of snooker to decide the winners for that particular finals.
 - (e) In the event of a tie in any billiards finals (i.e. opposing teams having the same number of games won) the margin between each players actual score and their recorded playing average shall be aggregated. The team with such higher aggregate shall be declared winners. Should a tie still remain the team with the higher aggregate table score shall be declared winners. Should a tie still remain the two players named on the score sheet as No. 1 player for their Club on the night shall play one (1) game of billiards: the first player to reach one hundred (100) points will decide the winners for that finals match.
- (4) The rounds of matches deciding the finals series shall be arranged between those teams finishing in the predetermined ladder positions:

in the event where four (4) teams contest the finals series;

- | | | |
|------------------------|----------------------------|------------------|
| (a) <u>First Round</u> | 1 st Semi-final | Team 3 vs Team 4 |
| | 2 nd Semi-final | Team 1 vs Team 2 |

- (b) Second Round Preliminary Final Winner of 1st Semi-Final
vs Loser of 2nd Semi-Final
- (c) Third Round Grand Final Winner of 2nd Semi-final vs
Winner of Preliminary Final

in the event where three (3) teams contest the finals series;

- (a) First Round Preliminary Final Team 2 vs Team 3
- (b) Second Round Grand Final Winner of Preliminary Final
vs Team 1.

- (5) To be eligible to play in a finals team a player must have played not less than three (3) matches for the team in the lead up home and away series.
- (6) A registered player of the Association, being a regular player for an affiliated Club, does not require qualification to play in a finals event in a higher grade than the person normally plays insofar that they-
 - (a) cannot play in more than one finals team; and
 - (b) have completed a minimum of three (3) games in a lower Division.
- (7) A player having presented for play and subsequently nominated on a score sheet in a home and away match as receiving a walkover is deemed to have played in that match.

17. Handicaps:

- (1) The Board shall have sole discretion to set, supervise and review handicaps.
- (2) Players in each team shall play in handicap order - highest to lowest.

18. Exhibitions:

- (1) At times throughout the year, invitations are extended to the Association to provide players for exhibitions.

19. Individual Events:

Individual events, including championships, handicaps and pairs events, shall be played at a time set by the Board.

- (3) Notification calling for entries in individual events will be issued to all Club Delegates at least fourteen (14) days prior to the conduct of such events.

20. Interpretation:

- (1) Any question arising from the interpretation of these by-laws shall be decided by the Board.

21. Right of Appeal:

- (1) A player or Club Delegate may appeal against a penalty imposed under these by-laws.
- (2) An appeal must be-
 - (a) in writing and addressed to the Secretary;
 - (b) lodged within seven days of the action against which the appeal is being made; and
 - (c) contain a statement of all facts relating to the appeal.
- (3) A player and/or Club Delegate has a right to be present at a meeting being convened for the purpose of dealing with their appeal.

22. Protests:

- (1) A match protest must be submitted to the Board in writing within forty eight (48) hours of the completion of the match.

In dealing with a match protest the Board's decision shall be final.

23. Retention of Records:

- (1) Current records shall be maintained by the Association's Statistician for a period of two (2) years at which time they shall be passed over to the President for archival retention.

24. Issue of Publications:

- (1) A copy of the constitution governing the Geelong Snooker & Billiards Association Inc. shall be made available to all Affiliate Clubs.
 - (2) Additional copies of the constitution may be made available at a cost of \$5.00
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